

Child and Vulnerable Adult Safeguarding Policy

Melmerby Village Hall www.melmerbyvillagehall.co.uk

Registered Charity 520345

Church Road, Melmerby, Penrith, Cumbria CA10 1HE

melmerbyvillagehallcumbria@gmail.com

01768 881464



This statement of policy and procedures applies to users of, and activities in, Melmerby Village Hall and any ancillary activities which are the responsibility of the Village Hall Committee.

This policy is in place to protect all children and vulnerable adults regardless of gender, ethnicity, disability, sexuality, religion or faith.

The welfare of the child or vulnerable adult is paramount and is the responsibility of everyone. All children and vulnerable adults have the right to protection from abuse whether physical, verbal, sexual, bullying, exclusion or neglect.

All people associated with the Melmerby Village Hall and its use have a responsibility for the safeguarding of children and vulnerable adults.

Melmerby Village Hall Committee will endeavour to keep the premises safe for use.

Melmerby Village Hall Committee insist that any adult working with children or vulnerable adults (elderly, mentally and/or physically disabled), and having unsupervised access, must be in possession of appropriate clearance such as DBS.

It is the hirer's responsibility to ensure that such clearance is in place **before** the hiring takes place. The management committee may ask to see evidence of this. It is the hirer's responsibility to ensure that anyone who has not had this check is **never** left alone with a child or vulnerable adult.

Hirers **must** satisfy themselves that the premises and facilities are **suitable** for their needs.

The Committee will ensure that hirers are made aware of their obligations under the Licensing Act 2003 to ensure that alcohol is not sold to those under the age of 18 and that no children may be admitted to films when they are below the age classification for the film on show.

In the event of a child or vulnerable adult not being collected after an event, the **responsibility** of dealing with the situation rests solely with the **hirer**, who if necessary must seek advice or involvement from the authorities or Police.

Any allegations of any incident that take place on the hall site that are made to the committee will be reported to the relevant authorities. The committee will not carry out any investigation, but will refer the matter to the police and the social services safeguarding teams.

Policy Implemented	January 2017
Signed	<i>Jane Bardsley</i> Chairperson
Review Date	January 2019