

MELMERBY VILLAGE HALL

WE HAVE WORKED HARD TO MAKE THE HALL SAFE – PLEASE HELP US KEEP THE PREMISES COVID-19 SECURE

1. You must not enter if you or anyone in your household has COVID-19 symptoms.

- 2. If you develop COVID-19 symptoms within 7 days** of visiting these premises alert the organiser of the activity you attended who will in turn alert NHS Track and Trace .
- 3. Maintain 2 metres social distancing as far as possible:** Wait behind the marked lines as you go through the entrance hall to your activity and observe the one-way system marked.
- 4. Use the hand sanitiser provided** on entering the premises. Clean your hands often. Soap and paper towels are provided in the toilets.
- 5. Avoid touching your face, nose, or eyes.** Clean your hands if you do.
- 6. “Catch it, Bin it, Kill it”.** Tissues should be disposed of into one of the rubbish bins. Then wash your hands.
- 7. Please help us keep surfaces, handles and switches clean during the hire by using the cleaning equipment provided.**
We do our best to clean all surfaces at the hall between each hire.
- 8. Please wipe down all tables and chairs used and return them to the foyer at the end of the hire period.**
- 9. Take turns to use confined spaces such as corridors, kitchen and toilet areas.** Standing or sitting next to someone is lower risk than opposite them. Briefly passing another person in a confined space is low risk.
- 10. Keep the hall well ventilated by keeping all doors open.**